

Ana M. Pichardo

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Making Connections

*"...It is important to note that she takes time to
build relationships... her effective classroom
skills make her an effective Director of
Communications..."*

DiLynn Phelps
Assistant Superintendent
Muncie Community Schools

Bilingual: Spanish/English

EDUCATION

Masters in Progress

Bachelor of Arts, July 1991

Ball State University, Muncie, Indiana

- All Grade Major: Visual Arts Education
G.P.A. - 3.25/4.0

EMPLOYMENT

Muncie Community Schools – Muncie, Indiana;

Communications Director, January 2012 – Present

- 2016-2020 Strategic Planning - Communications and Family Engagement Committee Chairperson.
- Indiana Department of Education School Safety Specialist.
- Developed the Request for Proposal, launched and managed the new websites and the alerting system for Muncie Community Schools. Currently supervise the 20+ website authors and department pages. Provided training for the Website Authors (Content Managers) and the Alerting System Users (Principals).
- Launched and maintain the corporation Facebook page, and assist with the Central High School Website and Facebook page.
- Created all the MCS Twitter accounts. Supervise and train all users.
- Coordinate the MCS Volunteer Programs with approximately 3,000 volunteers and supervised sixteen (16) Volunteer Coordinators.
- Prepare or assist in the preparation of informational materials including fliers, brochures, booklets, supplements, pamphlets, news releases, newspaper and/or radio and television releases, and assigned material.
- Created and oversee District and School Google Calendars.
- Develop and execute corporation programming for the corporation's 24 hour-seven day-a-week educational access channel.
- Serve as editor of the corporation newsletter.
- Develop and disseminate public recognition of administrators, teachers, staff, and students.
- Attend regularly scheduled meetings of the Board of School Trustees.

“Ms. Pichardo dealt with all of the Indy TV stations, multiple newspapers (including the Indianapolis Star), and major leaders from the Indiana General Assembly. She did so with great competence and earned the respect of those she dealt with and the thanks of those she served.”

Robert Warrner
 Vice President
 School Board of Trustees
 Muncie Community Schools

- Assist representatives of the various news media in acquiring and interpreting background information on the agenda items of the Board of School Trustees meetings.
- Monitor, respond and oversee all news media request.
- Review publications & broadcast media daily for news articles.
- Develop and direct, in cooperation with all staff, efficient procedures to achieve maximum results in the continuous flow of accurate school-related information, internally and externally, via the most appropriate means.
- Serve as a Liaison between the community and the schools.
- Serve as the MCS Disclosure of Public Records Officer.
- Serve as Muncie K-12 All City Art Show Coordinator.
- Plan and implement corporation events and receptions (i.e. All-retirees reception, Retiring Administrators' Brunch, assist in New Teacher Orientation, Opening Day, Celebrate Excellence, Community Christmas Sing).
- Attend school events, provide photos for the schools.

**Muncie Central High School – Muncie, Indiana; August 2003 - December 2011
 Visual Arts Educator and Department Chairperson**

Responsibilities: Cultural Competency Steering Team , Professional Development Schools Adjunct Faculty, Webmaster CHS, Student Information Systems Teacher Trainer, Class Sponsor, Literacy Initiative Steering Team, Pre-Service and Student Teacher Classroom Supervisor, Sponsor Multicultural Student Union, Get Connected Teacher Trainer, Bearcat Way Committee, North Central Association Accreditation Co-Chair

**Wilson Middle School– Muncie, Indiana; August 1996 - 2003
 Visual Arts Educator & Department Chairperson**

- **Responsibilities:** Curriculum Development/Pacing Guides
 WMS Webmaster, MCS Representative to Distance Learning Advisory Board, WMS Technology Committee & Discipline Committee, Professional Development School Committee, Pre-service Teacher Training, Yearbook Sponsor, Cheerleading Sponsor, Art Club & Photo Club Sponsor
 Variety Show Committee - Evening with The Arts

PROFESSIONAL EXPERIENCES

- **TRANSLATOR FOR SPANISH SPEAKING FAMILIES.**
- **MEMBER OF THE NATIONAL SCHOOL PUBLIC RELATIONS ASSOCIATION**
- **2006 MCS CURRICULUM COMMITTEE**
- **1999 - 2006 AEA STATE CONFERENCE COORDINATOR**

- **2000 K-12 BSU TEACHER QUALITY ENHANCEMENT ADVISOR**
- **1998-1999 INDIANA DEPARTMENT OF EDUCATION**
- **FINE ARTS PROFICIENCY GUIDE REVISION COMMITTEE**
- **1998 INDIANAPOLIS MUSEUM OF ART**
- **KING OF THE WORLD - Teacher Consultant Distance Learning Project**
- **ART EDUCATION ASSOCIATION OF INDIANA -Member 1989-till present**
1999 AEAI STATE CONFERENCE CO-COORDINATOR
ONE FOCUS TWO WORLDS: BALANCING THE TEACHER & ARTIST
Horizon Convention Center, Muncie, IN
- **HOLMES CONFERENCE** Orlando, FL., October 1998
- **Indiana State University PDS CONFERENCE**, January 1998

VOLUNTEER OPPORTUNITIES

- Member of a volunteer group called the D.U.Cs, in which a group of “women come together with one common goal... To help those in need.” During my time with the D.U.Cs I have volunteered for Secret Families, and Tools for Schools.
- **NON-FOR PROFIT BOARDS:**
MUNCIE ACTION PLAN
NOON ROTARY BOARD
DELAWARE COUNTY PREVENTION COUNCIL
BACK TO SCHOOL TEACHER STORE

EXHIBITIONS, AWARDS & HONORS:

- **2010 LILLY ENDOWMENT TEACHER CREATIVITY GRANT**
- **2010 ARTIST WITHIN SOLO ART EXHIBITION**
- **2007 & 2008 ARTIST SALON EXHIBITOR F.B.FOGG (FEB.)**
ARTWORKS JURIED GALLERY
- **2004 ART EDUCATION ASSOCIATION OF IN PRESIDENT’S AWARD**
- **2002 STATE FINALIST INDIANA TEACHER OF THE YEAR**
- **2002 ART EDUCATION ASSOCIATION OF IN PRESIDENT’S AWARD**
- **2001 MUNCIE COMMUNITY SCHOOLS TEACHER OF THE YEAR**
- **2000 UNIVERCITY - BSU**
Visiting Artist Project - Charlene Marsh
Tim Rollins & K.O.S. Project
- **1998 VISION ATHENA DISTANCE LEARNING GRANT**
"CONNECTING TEACHERS WITH ARTISTS"
- **1998 LILLY ENDOWMENT TEACHER CREATIVITY GRANT**
"RECONSTRUCTING MEMORIES THROUGH TAPESTRY WEAVING"
- **1998 MUNCIE COMMUNITY SCHOOLS MINI-GRANT**
"PHOTOGRAPHY IN THE MIDDLE SCHOOL"
- **1998 NASA INTERGALACTIC STUDENT ART COMPETITION (K-12)**

- National Honorable Mention, 1st, 2nd & 3rd Place Winners in Indiana
- **BELL GRANT RECIPIENT**
 SPRING 2003 "My Art Book"
 WINTER 2002 "Canvas Rugs"
 FALL 2002 "Functional Art"
 FALL 1997 "Image Transfers"
 SPRING 1995 "Japanese Bonsai"
 WINTER 1995 "International Murals"
 WINTER 1993 "The Art of Bookmaking"
 - **1994 ART EDUCATION ASSOCIATION OF INDIANA**
 Outstanding Elementary Art Educator
 - **"ARCHITECTONICS"** 1992 Juried Show AEAI
 "Restoration of Elliot Hall" - Award Winner - Fort Wayne Museum of Art
 - **1992 MINNETRISTA ANNUAL**
 "Changes" - Award of Merit - Muncie, IN 47308
 - **IN-FOCUS 1992**
 Anderson Fine Art Photography Exhibitions - Anderson, IN 46016
 - **57th ANNUAL STUDENT ART SHOW 1992**
 Ball State University, Muncie, IN 47306
 - **FIRST ANNUAL MASTERS IN PROGRESS EXHIBITION**
 Ball State University, Muncie, IN 47306
 - **1992 INDIANA STATEWIDE STUDENT EXHIBITION**
 Indiana University, Bloomington, IN 47405
 - **1991-92 OUTSTANDING GRADUATE STUDENT NOMINEE**
 - **1991 MINNETRISTA ANNUAL** Honorable Mention & Purchase Awards for
 "Second and Third Generation of Tulips"
 - **ARTS IN THE WINDOW JURIED EXHIBITION**
 Muncie, IN - November 1991
 - **1991 COMPUTER ART SHOW**
 Dean's Choice Award - Ball State University
 - **TULIP TREE GALLERY**
 December 1990 Invitational
 - **1990 SPRING UNDERGRADUATE GRANT RECIPIENT**
 Exhibition "Carnaval Dominicano" - Ball State Theater Gallery -March 1990

References Upon Request